

To: Councillor Woodward (Chair), G Dennis  
and Rowland

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8 November 2023

Your contact is: **Julie Quarmby - Committee Services**

## **NOTICE OF MEETING - LICENSING APPLICATIONS SUB-COMMITTEE 16 NOVEMBER 2023**

A meeting of the Licensing Applications Sub-Committee will be held on Thursday, 16 November 2023 at 9.30 am in the Council Chamber, Civic Offices, Bridge Street, Reading, RG1 2LU. The Agenda for the meeting is set out below.

	<b><u>AFFECTED</u></b>	<b><u>Page No</u></b>
	<b><u>WARDS</u></b>	
<b>1. DECLARATIONS OF INTEREST</b>		
(a) Councillors to declare any disclosable pecuniary interests they may have in relation to the items for consideration;		
(b) Councillors to declare whether they wish to speak on the grounds they:		
i. Have submitted a relevant representation; or		
ii. Will be speaking on behalf of someone who has submitted a relevant representation.		
<b>2. MINUTES</b>		<b>5 - 8</b>
To confirm the Minutes of the Licensing Applications Sub-Committee held on 24 October 2023.		
<b>3. APPLICATION FOR THE GRANT OF A PREMISES LICENCE - THE TASTY PLAICE, 158 PARK LANE, READING, RG31 4DU</b>	<b>TILEHURST</b>	<b>9 - 50</b>
To consider an application for the grant of a Premises Licence in respect of The Tasty Plaice, 158 Park Lane, Tilehurst, Reading, RG31 4DU.		

**CIVIC OFFICES EMERGENCY EVACUATION:** *If an alarm sounds, leave by the nearest fire exit quickly and calmly and assemble on the corner of Bridge Street and Fobney Street. You will be advised when it is safe to re-enter the building.*



## LICENSING APPLICATIONS SUB-COMMITTEE MEETING MINUTES - 24 OCTOBER 2023

**Present:** Councillor Woodward (Chair), Edwards (Vice-Chair) and Kitchingham

### 19. MINUTES

The Minutes of the meeting held on 21 September 2023 and 3 October 2023 were confirmed as a correct record and signed by the Chair.

### 20. APPLICATION FOR THE GRANT OF A PREMISES LICENCE - CHARLES COOPER HENDERSON, ISLAND OF BETTER BOATING, MILL GREEN, CAVERSHAM, READING, RG4 8EX

The Sub-Committee considered a report on an application for the grant of a premises licence in respect of Charles Cooper Henderson, Island of Better Boating, Mill Green, Caversham, Reading, RG4 8EX. The report explained that the Charles Cooper Henderson was a converted RNLI lifeboat and that the application was for a grant of a premises licence for the sale of alcohol to small groups of no more than 12 guests who had booked a high-end private cruises along the river. The report added that low-level volume live and recorded period music would be provided for the guests whilst sat at their tables and if amplified this would be to a very low level as background music.

The report stated that the application was for the grant of a Premises Licence to permit the following licensable activities:

#### **Sale by Retail of Alcohol (On the Premises):**

Monday to Sunday from 0900hrs until 2300hrs

#### **Hours the Premises is Open to the Public:**

Monday to Sunday from 0900hrs until 2300hrs

A copy of the Premises Licence Application Form was attached to the report at Appendix LIC-1, together with photographs of the Charles Cooper Henderson and a location map at Appendices LIC-2 and LIC-3 respectively.

A copy of the agreed conditions between Reading Borough Council's Licensing Team, Thames Valley Police and the Applicant were attached to the report at Appendix LIC-4.

During the 28-day consultation period for the application fourteen representations had been received by Reading Borough Council (RBC), one from the Council's Environmental Protection and Nuisance Team and the remainder from local residents. These were attached to the report as appendices LIC-5 to LIC-17. A copy of an explanatory email sent by the Licensing Team to the members of the public that had made representations was attached at Appendix LIC-18. The representation from the Environmental Protection and Nuisance Team was subsequently withdrawn.

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The report stated that in determining the application the Licensing Authority had a duty to carry out its functions with a view to promoting the four licensing objectives, as follows:

- The prevention of crime and disorder;
- Public safety;
- The prevention of public nuisance;
- The protection of children from harm.

The report also stated that any conditions placed on the premises licence should be appropriate and proportionate with a view to promoting the licensing objectives and that the Licensing Authority could grant (subject to appropriate conditions to promote the licensing objectives), amend, alter or refuse an application should it be deemed appropriate for the promotion of the licensing objectives. The applicant and the responsible authorities had been able to reach agreement on the conditions to be attached to the Premises Licence in order to promote the four Licensing objectives.

The report set out paragraphs 1.2 to 1.5, 8.41 to 8.49, 9.12, 9.38 to 9.40, 9.42 and 9.43 from the Secretary of State's Guidance to the Licensing Act 2003 issued in August 2023. The report also set out paragraphs 1.6, 3.1, 3.2, 5.6, 5.7, 6.1, 6.2, 6.5, 7.2, 7.7, 7.12, 8.6, 10.1 and 10.3 from the Council's Statement of Licensing Policy.

Mr Richard Prunier, the applicant, was present at the meeting, addressed the Sub-Committee on the application and answered questions.

A brief statement prepared by one of the objectors, Ian Dean, who was unable to attend the meeting, was read out to the Sub-Committee.

Mark Groves, RBC Licensing Officer, presented the report to the Sub-Committee.

In reaching their decision the Sub-Committee gave due consideration to the written evidence contained in the paperwork and the oral evidence at the meeting and to the relevant legislation and policies of Reading Borough Council as set out above.

### **Resolved -**

- (1) That, after taking into consideration the Licensing Act 2003, the Secretary of State's Guidance issued under section 182 of that Act, the Environmental Protection Act 1990, the Equality Act 2010 and Reading Borough Council's Statement of Licensing Policy and the promotion of the four Licensing Objectives:
  - the prevention of crime and disorder,
  - public safety;
  - the prevention of public nuisance;
  - the protection of children from harm

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2023**

and considering the written and oral representations received from the Applicant and their agent and from objectors, the Sub-Committee agreed to grant the premises licence, to allow the following licensable activities:

**Sale by Retail of Alcohol (On the Premises):**

Monday to Sunday from 0900hrs until 2300hrs

**Hours the Premises is Open to the Public:**

Monday to Sunday from 0900hrs until 2300hrs

Subject to the conditions set out in Appendix LIC-4 to the report.

(The meeting started at 1 pm and closed at 1.40 pm)

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**LICENSING ACT 2003 HEARING THURSDAY 16 NOVEMBER 2023 - 09:30HRS**  
**APPLICATION FOR THE GRANT OF A PREMISES LICENCE**

<b>1. Premises:</b>
The Tasty Plaice 158 Park Lane Reading RG31 4DU

<b>2. Applicant:</b>
I&J Limited

<b>3. Background:</b>
There is currently no licence in force at the premises. The premises has been a fish and chip shop, under various ownership, for over 20 years.
The application has been submitted by licensing consultant Mr William Donne on behalf of I&J Limited and is attached as <b><u>Appendix RS-1</u></b>
Conditions have been agreed between Thames Valley Police, Reading Borough Council and the Applicant and are attached as <b><u>Appendix RS-2</u></b>

<b>4. Proposed licensable activities and hours:</b>
The application is for the grant of a premises licence for the following activities:
<b><u>Sale by Retail of Alcohol (Off the Premises):</u></b>
Monday to Sunday                      from 1130hrs to 2200hrs
<b><u>Hours the Premises is Open to the Public:</u></b>
Monday to Sunday                      from 1130hrs to 2215hrs

<b>5. Temporary Event Notices</b>
In considering any application the Licensing Authority should be aware of the possible use of Temporary Event Notices to authorise licensable activities. A premises can extend the hours or scope of their operation by the use of Temporary Event Notices. Up to 15 events per year (or 20 events in 2022 & 2023 only) can be held under this provision at a particular premises. These events may last for up to 168 hours provided less than 500 people are accommodated and provided the total number of days used for these events does not exceed 21 (or 26 in 2022 & 2023) per calendar year.

<b>6. Date of receipt of application:</b> 24 September 2023
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<b>7. Date of closure of period for representations:</b> 22 October 2023
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<b>8. Representations received:</b>
During the 28 day consultation period for the application, representations were received from:

1. Mr Ben Grey -	Local Resident -	Attached as <b><u>Appendix RS-3</u></b>
2. Ms Sarah Ward -	Local Resident -	Attached as <b><u>Appendix RS-4</u></b>
3. Mr David Wigginton -	Local Resident -	Attached as <b><u>Appendix RS-5</u></b>
4. Mr Mark -	Local Resident -	Attached as <b><u>Appendix RS-6</u></b>
5. Mr Robert Kempton -	Local Resident -	Attached as <b><u>Appendix RS-7</u></b>
6. Ms Harveen Khaneja -	Local Business Owner -	Attached as <b><u>Appendix RS-8</u></b>
7. Mr Charanjit Singh -	Local Business Owner -	Attached as <b><u>Appendix RS-9</u></b>

### **9. Powers of the Authority in determining an application for the grant of a premises licence**

The Licensing authority, when determining an application for the grant of a premises licence may:

- Grant the application as applied for
- Grant the application with modifications
- Refuse the application

### **10. Licensing Objectives and Reading Borough Council's Licensing Policy Statement**

In considering representations received the Licensing Authority has a duty to carry out its functions with a view to promoting the four licensing objectives, which are as follows:

- The Prevention of Crime and Disorder
- Public Safety
- The Prevention of Public Nuisance
- The Protection of Children from Harm

Any conditions that are placed on a premises licence should be appropriate and proportionate with a view to promoting the licensing objectives. The Licensing Authority can amend, alter, or refuse an application should it be deemed appropriate for the promotion of the licensing objectives.

In determining this application, the Licensing Authority must also have regard to the representations received, the Licensing Authority's statement of licensing policy and any relevant section of the statutory guidance to licensing authorities.

### **11. The Council's Licensing Policy Statement (2023):**

1.6 The predominantly urban nature of Reading as a town means that an appropriate balance needs to be struck between the needs of local business and the needs of local residents. This licensing policy seeks to encourage all stakeholders to engage in the licensing process so that the needs of all can be taken into account and issues dealt with in a spirit of partnership and cooperation.

#### **3. Licensing and integration with other legislation**

3.1 Many other pieces of legislation impact directly or indirectly on the licensing regime. The Licensing Authority must have regard to the following when it discharges its responsibilities under the Licensing Act 2003 and in relation to the promotion of the four licensing objectives:



## Crime and Disorder Act 1998

3.2 This Act requires local authorities and other bodies to consider crime and disorder reduction. Section 17 of the Act states that it shall be the duty of each authority, to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area (including anti social and other behaviour) adversely affecting the local environment. This links specifically with the licensing objective of prevention of crime and disorder and the licensing authority will take into account all reasonable measures that actively promote this licensing objective.

## 5. Licensing Applications

### Grant and Full Variations

5.6 During the 28-day consultation period, the authority will scrutinise the application along with all of the other Responsible Authorities to judge whether it undermines the promotion of the licensing objectives. The application will be made available to any person who requests to see it. As per Section 18 (6) of the Licensing Act 2003, it will consider the likely effect of granting any licence on the promotion of the licensing objectives. The authority will expect all applicants to have taken cognisance of the Secretary of State's Guidance; local strategies and initiatives; this policy and any other known local issues before submitting their application and that these matters are addressed within the operating schedule of the application.

5.7 Whilst many applications will be resolved without the need for a committee hearing, any matters or representations that are not resolved will trigger a hearing before the properly constituted Licensing Applications Committee for determination.

## 6. Licensing Conditions

### General Approach

6.1 Conditions shall be appropriate and proportionate for the promotion of the licensing objectives and shall be unambiguous and clear in their stated aims. Conditions will also be tailored to the type, location and characteristics of the particular premises and the relevant licensable activities. Any condition imposed by the Authority shall also aim to avoid duplication of other legislation unless there is a requirement to impose such a condition in order to promote the licensing objectives (for example, a capacity limit for public safety reasons). This shall apply to all relevant applications (grant/variation of a premises licence or club premises certificate)

6.2 The operating schedule within an application should contain an assessment from the proposed licence holder of what they believe are appropriate and proportionate measures to enable them to carry out their proposed licensable activities. This assessment should be arrived at by taking cognisance of this policy and the Secretary of State's guidance which outlines the matters that an applicant should take into account such as issues in the locality and why their proposed measures are suitable for their proposed operation.

6.5 Any conditions imposed upon a premises licence or club premises certificate will be tailored to that type of premises and the style of operation. Consideration will also be given to the locality of the premises; issues in the locality; the issues set out in the Guidance and any policy, initiative or other matter the licensing authority wishes to take into account in order to promote the four licensing objectives.

#### Off Licences and Conditions – General Approach

6.18 Where a shop, including businesses such as online only warehouse premises, wishes to provide a delivery service for their products – including alcohol – the authority will expect measures to be included within the operating schedule of how those deliveries will operate. For example, to ensure that deliveries are being made to full postal addresses and not fields; that deliveries which contain alcohol are subject to the premises age verification policy with refusals logged accordingly and that delivery bikes are not causing a public nuisance to local residents.

### 7. Licensing Hours

#### General Approach

7.2 When an application receives representations, the authority may consider reducing the opening hours and times for licensable activities if it considers it appropriate for the promotion of the licensing objectives.

7.3 As part of the operating schedule submitted with any application, the applicant is expected to take cognisance of the guidance, this policy and any other available data pertaining to their prospective locality and the potential impact their operation may have on that area.

#### Licensed Premises in Residential Areas

7.6 When dealing with applications and issuing licences, the authority is likely to impose stricter conditions on premises operating in residential areas if it considers it appropriate and proportionate to do so. This will apply to all premises types.

### 8. Children in Licensed Premises

8.6 The Authority will expect all licence holders or premises that wish to allow children on to their premises to ensure that access is restricted where appropriate. This would include, ensuring that all children are accompanied and that they do not have access to or sight of alcohol.

### 10. Administration, Exercise and Delegation of Functions

10.1 The powers of the Licensing Authority under the Licensing Act 2003 may be carried out by the Licensing Committee; by a Sub Committee or by one or more officers acting under delegated authority. The Licensing Committee will consist of between 10-15 members and the committee may establish one or more sub-committees consisting of two or three members.

10.3 A Licensing Sub-Committee shall hear all applications where relevant representations have been received and applications for the review of a premises licence that may have been submitted by Responsible Authorities or any other persons.

## **12. Amended Guidance issued under section 182 of the Licensing Act 2003 (August 2023)**

### Licensing Objectives and Aims:

1.2 The legislation provides a clear focus on the promotion of four statutory objectives which must be addressed when licensing functions are undertaken.

1.3 The licensing objectives are:

- The Prevention of Crime and Disorder
- Public Safety
- The Prevention of Public Nuisance
- The Protection of Children from Harm

1.4 Each objective is of equal importance. There are no other statutory licensing objectives, so that the promotion of the four objectives is a paramount consideration at all times.

1.5 However, the legislation also supports a number of other key aims and purposes. These are vitally important and should be principal aims for everyone involved in licensing work. They include:

- protecting the public and local residents from crime, anti-social behaviour and noise nuisance caused by irresponsible licensed premises.

### Steps to promote the licensing objectives:

8.41 In completing an operating schedule, applicants are expected to have regard to the statement of licensing policy for their area. They must also be aware of the expectations of the licensing authority and the responsible authorities as to the steps that are appropriate for the promotion of the licensing objectives, and to demonstrate knowledge of their local area when describing the steps they propose to take to promote the licensing objectives. Licensing authorities and responsible authorities are expected to publish information about what is meant by the promotion of the licensing objectives and to ensure that applicants can readily access advice about these matters. However, applicants are also expected to undertake their own enquiries about the area in which the premises are situated to inform the content of the application.

8.42 Applicants are, in particular, expected to obtain sufficient information to enable them to demonstrate, when setting out the steps they propose to take to promote the licensing objectives, that they understand:

- the layout of the local area and physical environment including crime and disorder hotspots, proximity to residential premises and proximity to areas where children may

congregate;

- any risk posed to the local area by the applicants' proposed licensable activities; and
- any local initiatives (for example, local crime reduction initiatives or voluntary schemes including local taxi-marshalling schemes, street pastors and other schemes) which may help to mitigate potential risks.

8.43 Applicants are expected to include positive proposals in their application on how they will manage any potential risks. Where specific policies apply in the area (for example, a cumulative impact assessment), applicants are also expected to demonstrate an understanding of how the policy impacts on their application; any measures they will take to mitigate the impact; and why they consider the application should be an exception to the policy.

8.44 It is expected that enquiries about the locality will assist applicants when determining the steps that are appropriate for the promotion of the licensing objectives. For example, premises with close proximity to residential premises should consider what effect this will have on their smoking, noise management and dispersal policies to ensure the promotion of the public nuisance objective. Applicants must consider all factors which may be relevant to the promotion of the licensing objectives, and where there are no known concerns, acknowledge this in their application.

8.45 The majority of information which applicants will require should be available in the licensing policy statement in the area. Other publicly available sources which may be of use to applicants include:

- the Crime Mapping website;
- Neighbourhood Statistics website;
- websites or publications by local responsible authorities;
- websites or publications by local voluntary schemes and initiatives; and
- on-line mapping tools.

8.46 While applicants are not required to seek the views of responsible authorities before formally submitting their application, they may find them to be a useful source of expert advice on local issues that should be taken into consideration when making an application. Licensing authorities may wish to encourage co-operation between applicants, responsible authorities and, where relevant, local residents and businesses before applications are submitted in order to minimise the scope for disputes to arise.

8.47 Applicants are expected to provide licensing authorities with sufficient information in this section to determine the extent to which their proposed steps are appropriate to promote the licensing objectives in the local area. Applications must not be based on providing a set of standard conditions to promote the licensing objectives and applicants are expected to make it clear why the steps they are proposing are appropriate for the premises.

8.48 All parties are expected to work together in partnership to ensure that the licensing objectives are promoted collectively. Where there are no disputes, the steps that applicants propose to take to promote the licensing objectives, as set out in the

operating schedule, will very often translate directly into conditions that will be attached to premises licences with the minimum of fuss.

8.49 For some premises, it is possible that no measures will be appropriate to promote one or more of the licensing objectives, for example, because they are adequately covered by other existing legislation. It is however important that all operating schedules should be precise and clear about the measures that are proposed to promote each of the licensing objectives.

#### The role of responsible authorities

9.12 Each responsible authority will be an expert in their respective field, and in some cases, it is likely that a particular responsible authority will be the licensing authority's main source of advice in relation to a particular licensing objective. For example, the police have a key role in managing the night-time economy and should have good working relationships with those operating in their local area<sup>5</sup>. The police should usually therefore be the licensing authority's main source of advice on matters relating to the promotion of the crime and disorder licensing objective. However, any responsible authority under the 2003 Act may make representations with regard to any of the licensing objectives if they have evidence to support such representations. Licensing authorities must therefore consider all relevant representations from responsible authorities carefully, even where the reason for a particular responsible authority's interest or expertise in the promotion of a particular objective may not be immediately apparent. However, it remains incumbent on all responsible authorities to ensure that their representations can withstand the scrutiny to which they would be subject at a hearing.

#### Licensing authorities acting as responsible authorities

9.12 Each responsible authority will be an expert in their respective field, and in some cases, it is likely that a particular responsible authority will be the licensing authority's main source of advice in relation to a particular licensing objective. For example, the police have a key role in managing the night-time economy and should have good working relationships with those operating in their local area<sup>5</sup>. The police should usually therefore be the licensing authority's main source of advice on matters relating to the promotion of the crime and disorder licensing objective. However, any responsible authority under the 2003 Act may make representations with regard to any of the licensing objectives if they have evidence to support such representations. Licensing authorities must therefore consider all relevant representations from responsible authorities carefully, even where the reason for a particular responsible authority's interest or expertise in the promotion of a particular objective may not be immediately apparent. However, it remains incumbent on all responsible authorities to ensure that their representations can withstand the scrutiny to which they would be subject at a hearing.

9.13 Licensing authorities are included in the list of responsible authorities. A similar framework exists in the Gambling Act 2005. The 2003 Act does not require responsible authorities to make representations about applications for the grant of premises licences or to take any other steps in respect of different licensing processes. It is, therefore, for the licensing authority to determine when it considers it appropriate to act

in its capacity as a responsible authority; the licensing authority should make this decision in accordance with its duties under section 4 of the 2003 Act.

### Hearings

9.38 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:

- the steps that are appropriate to promote the licensing objectives;
- the representations (including supporting information) presented by all the parties;
- this Guidance;
- its own statement of licensing policy.

9.39 The licensing authority should give its decision within five working days of the conclusion of the hearing (or immediately in certain specified cases) and provide reasons to support it. This will be important if there is an appeal by any of the parties. Notification of a decision must be accompanied by information on the right of the party to appeal. After considering all the relevant issues, the licensing authority may grant the application subject to such conditions that are consistent with the operating schedule. Any conditions imposed must be appropriate for the promotion of the licensing objectives; there is no power for the licensing authority to attach a condition that is merely aspirational. For example, conditions may not be attached which relate solely to the health of customers rather than their direct physical safety. Any conditions added to the licence must be those imposed at the hearing or those agreed when a hearing has not been necessary.

9.40 Alternatively, the licensing authority may refuse the application on the grounds that this is appropriate for the promotion of the licensing objectives. It may also refuse to specify a designated premises supervisor and/or only allow certain requested licensable activities. In the interests of transparency, the licensing authority should publish hearings procedures in full on its website to ensure that those involved have the most current information.

### Determining actions that are appropriate for the promotion of the licensing objectives

9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case-by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

9.43 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

## **13. The Licensing Act 2003**

The Licensing Act 2003 under Section 18 (6) also states that any relevant

representation should be considered in the context of:

(a) the likely effect of the grant of the premises licence on the promotion of the licensing objectives.

Therefore, in the context of the grant of a licence, it is reasonable for the Licensing Authority to base its decision on an application on what the likely effects of granting a licence would have on the promotion of the licensing objectives.

#### **14. Relevant Case law for consideration:**

(R) on the application of Hope and Glory Public House v Westminster City Council (2011) EWCA Civ31 illustrates that licensed premises, and the activities that take place in those premises, exist in a dynamic environment and should not be looked at entirely in isolation and confirms that this can include the impact that licensable activities have on a range of factors such as crime, the quality of life for residents and visitors to the area, and demand for licensed premises.

East Lindsey District Council v Abu Hanif (t/a Zara's Restaurant) (2016) this underpins the principles widely acknowledged within the Licensing Act 2003 that the licensing objectives are prospective, and that the prevention of crime and disorder requires a prospective consideration of what is warranted in the public interest, having regard to the twin considerations of prevention and deterrence.

#### **15. Appendices**

**Appendix RS-1: Premises Licence Application Form**

**Appendix RS-2: Agreed Conditions between Thames Valley Police, Reading Borough Council and the Applicant**

**Appendix RS-3: Representation by Mr Ben Grey – Local Resident**

**Appendix RS-4: Representation by Ms Sarah Ward – Local Resident**

**Appendix RS-5: Representation by Mr David Wigginton – Local Resident**

**Appendix RS-6: Representation by Mr Mark – Local Resident**

**Appendix RS-7: Representation by Mr Robert Kempton – Local Resident**

**Appendix RS-8: Representation by Ms Harveen Khaneja – Local Business Owner**

**Appendix RS-9: Representation by Mr Charanjit Singh – Local Business Owner**

**Application for a premises licence to be granted  
under S.17 Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form, please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

We, I & J Limited

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description <b>The Tasty Plaice 158 Park Lane Reading Berkshire RG31 4DU</b>			
<b>Post town</b>	Reading	<b>Postcode</b>	<b>RG31 4DU</b>

Telephone number at premises (if any)	██████████
Non-domestic rateable value of premises	<b>£11,000</b>

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as

Please tick as appropriate

- |   |                                     |                             |
|---|-------------------------------------|-----------------------------|
| a) an individual or individuals *   | <input type="checkbox"/>            | please complete section (A) |
| b) a person other than an individual *  |                                     |                             |
| i as a limited company/limited liability partnership  | <input checked="" type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability)  | <input type="checkbox"/>            | please complete section (B) |
| iii as an unincorporated association or   | <input type="checkbox"/>            | please complete section (B) |
| iv other (for example a statutory corporation)  | <input type="checkbox"/>            | please complete section (B) |
| c) a recognised club  | <input type="checkbox"/>            | please complete section (B) |
| d) a charity  | <input type="checkbox"/>            | please complete section (B) |
| e) the proprietor of an educational establishment   | <input type="checkbox"/>            | please complete section (B) |
| f) a health service body,   | <input type="checkbox"/>            | please complete section (B) |
| g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  | <input type="checkbox"/>            | please complete section (B) |
| ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England | <input type="checkbox"/>            | please complete section (B) |
| h) the chief officer of police of a police force in England and Wales   | <input type="checkbox"/>            | please complete section (B) |



\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or   
 a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input checked="" type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over		<input type="checkbox"/>	Please tick yes
<b>Nationality</b>					
Current postal address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service) the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information).					

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over		<input type="checkbox"/>	Please tick yes
<b>Nationality</b>					
Current postal address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service) the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information).					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	<b>I &amp; J limited</b>
Address	<b>The Tasty Plaice 158 Park Lane Reading RG31 4DU</b>
Registered number (where applicable)	<b>08313391</b>
Description of applicant (for example, partnership, company, unincorporated association etc.)	<b>Limited Company</b>
Telephone number (if any)	██████████
E-mail address (optional)	██████████████████

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
2	3	102023

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

**Location**

The Tasty Plaice is an established Fish & Chip takeaway shop located on the busy Park Lane with other shops, pubs and take away outlets. The premises has a ground floor with a commercial kitchen and seating area. On the first floor there is staff residential accommodation accessed by a separate entrance.

**Scope of application**

The business will operate throughout the day and evening from 11:30 hours until 22:00 hours each day as fish & Chip takeaway. Alcohol sales will be for off sales only.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

--

What licensable activities do you intend to carry on from the premises? (please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

**A**

Plays Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

## B

<b>Films</b> Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Thur					
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

## C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)		
Day	Start	Finish			
Mon					
Tue			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)		
Wed					
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

## D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>	
Day	Start	Finish		Outdoors	<input type="checkbox"/>	
Mon			<b>Please give further details here</b> (please read guidance note 4)	Both	<input type="checkbox"/>	
Tue						
Wed				<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 5)		
Thur						
Fri						
Sat				<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun						

## E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>	
Day	Start	Finish		Outdoors	<input type="checkbox"/>	
Mon			<b>Please give further details here</b> (please read guidance note 4)	Both	<input type="checkbox"/>	
Tue						
Wed				<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)		
Thur						
Fri						
Sat				<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun						

## F

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed				<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)	
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

## G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed				<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)	
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b>Please give further details here</b> (please read guidance note 4)		
Wed					
Thur			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)		
Fri					
Sat			<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun					

## I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)		Indoors	<input type="checkbox"/>
Day	Start	Finish			Outdoors	<input type="checkbox"/>
Mon					Both	<input type="checkbox"/>
Tue					<b>Please give further details here</b> (please read guidance note 4)	
Wed						
Thur			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5) None			
Fri			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)			
Sat						
Sun						

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption –</b> <b>please tick</b> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)  None		
Mon	11:30	22:00			
Tue	11:30	22:00			
Wed	11:30	22:00			
Thur	11:30	22:00			
Fri	11:30	22:00			
Sat	11:30	22:00			
Sun	11:30	22:00			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)  None		

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

<b>Name</b>	Mrs Jasmeet Kaur SANDHU
<b>Date of birth</b>	■■■■/1988
<b>Address</b>	■■■■■■■■■■ ■■■■■■■■■■ ■■■■■■■■■■ ■■■■■■■■■■ ■■■■■■■■■■
<b>Postcode</b>	■■■■■■
<b>Personal licence number:</b>	■■■■■■■■■■
<b>Issuing licensing authority:</b> West Berkshire Council	



**K**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 9).  
None

**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>5State any seasonal variations</b> (please read guidance note 5)  None
Day	Start	Finish	<b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)  None
Mon	11:30	22:15	
Tue	11:30	22:15	
Wed	11:30	22:15	
Thu	11:30	22:15	
Fri	11:30	22:15	
Sat	11:30	22:15	
Sun	11:30	22:15	

## M

Describe the steps you intend to take to promote the four licensing objectives:

### a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

#### 1.0 LICENSING OBJECTIVES

- a) All members of staff working in the bar and restaurant area will be trained in how to promote the four licensing objectives.

### b) The prevention of crime and disorder

#### 2.0 CCTV

- a) The premises shall install and maintain a comprehensive digital CCTV
- b) All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.
- c) The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises.
- d) All recordings shall be stored for a minimum period of 31 days with date and time stamping.
- e) A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open.
- f) Viewing of recordings shall be made available immediately upon the request of Police or authorised Council officer throughout the entire 31 day period
- g) This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data within seventy-two hours of a request in writing.

#### 3.0 INCIDENT REPORTS

- a) An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police.
- b) It must be completed within 24 hours of the incident and will record the following:
  - (a) all crimes reported to the venue
  - (b) all ejections of patrons
  - (c) any complaints received concerning crime and disorder
  - (d) any incidents of disorder
  - (e) all seizures of drugs or offensive weapons
  - (f) any faults in the CCTV system, searching equipment or scanning equipment
  - (g) any refusal of the sale of alcohol
  - (h) any visit by a relevant authority or emergency service.

#### 4.0 STAFF TRAINING

Staff shall receive training on:

- h) The premises age verification policy
- i) The law relating to under age sales
- j) The procedure for validating documents produced as proof of age
- k) Proxy purchasing
- l) Staff shall be trained in conflict management and refusals of sale
- m) Their training will be recorded and kept on record for a period of twelve months and will be available for inspection on request from a police constable or a proper officer from the Council.
- n) Refresher training for front of house staff will be provided every six months.
- o)

**c) Public safety**

**6.0 RISK ASSESSMENTS**

- a) There shall be risk assessments for Health and Safety in place and reviewed annually or sooner if required.
- b) There shall be a specified named first aider.

**d) The prevention of public nuisance**

**7.0 NOISE PREVENTION**

- a) No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
- b) Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses, and to leave the area quietly
- c) Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.

**e) The protection of children from harm**

**8.0 CHALLENGE 25**

- 1) A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised holographic photograph identification cards:
  - a) driving licence
  - b) passport
  - c) proof of age card with the PASS Hologram.
  - d) Staff shall be trained in the five point and FLARE checklist to identify fraudulent cards.
  - e) Staff training on checking proof of age procedures will be recorded and kept on file.

**9.0 REFUSALS LOG**

- a) A record shall be kept detailing all refused sales of alcohol and shall include the date and time of the refused sale and the name of the staff member who refused the sale.
- b) The record shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises is open

**10.0 DELIVERY CONDITIONS**

- a) Deliveries shall only be made to a full and proper residential or commercial postal address.
- b) Deliveries shall not take place to car parks, bus shelters, recreation grounds, fields etc.
- c) On all occasions for whatever reason, it has not been possible to deliver an order, full details will be recorded in the refusal register.

**Checklist:****Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	<i>William Donne</i>
Date	24 <sup>th</sup> September 2023
Capacity	Licensing Agents Silver Fox Consultants 61 St Marys Butts Reading RG1 2LG [REDACTED] [REDACTED]

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

### Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

- any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
  - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
  9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
  10. Please list here steps you will take to promote all four licensing objectives together.
  11. The application form must be signed.
  12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
  13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
  14. This is the address which we shall use to correspond with you about this application.

**15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways:

- 1) by providing with this application copies or scanned copies of the documents which an applicant may provide to demonstrate their entitlement to work in the UK (which do not need to be certified) that are published on GOV.UK and in [guidance issued under section 182 of the Licensing Act 2003](#)
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service ([see page 36](#)).

## **Home Office online right to work checking service**

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application) will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

### **Agreed Conditions between Reading Borough Council Licensing, Thames Valley Police Licensing & The Applicant**

1. The Premises shall operate at all times as a takeaway serving food and drinks where alcohol is only sold ancillary to a substantial meal order.
2. A section 57 notice shall be displayed in a prominent position detailing the person who is responsible for producing the Part A of the premises licence, and a list of staff members that have an awareness of its location and content.
3. All packaging and utensils for takeaway or home delivery service to customers shall be made of biodegradable or recyclable materials.
4. The Premises Licence holder/designated premises supervisor shall ensure that they and staff who are authorised to sell alcohol, are able to converse with customers and representatives of Statutory Agencies to a level that they are able to satisfactorily meet the four licensing objectives as contained in the Licensing Act 2003.
  - I. The Prevention of Crime and Disorder
  - II. Public Safety
  - III. The Prevention of Public Nuisance
  - IV. The Protection of Children from Harm

### **The prevention of crime and disorder**

5. (a) The Premises Licence holder shall ensure the premises is fitted with a digitally recorded CCTV system. Cameras shall continually record while the premises are open for trade and recordings shall be kept for a minimum of 31 days with time and date stamping. The entire licensable area shall be covered with the CCTV system. Data recordings shall be made for immediate viewing to an authorised officer of Reading Borough Council or Thames Valley Police. Recorded footage shall be supplied on a USB device or similar or via e-mail/access code from a cloud back-up upon request, subject to the provisions of the Data Protection Act and GDPR legislation. Recorded images shall be of such quality as to be able to identify the recorded person in any light. At least one member of staff on the premises at any time during operating hours shall be trained to access and download material from the CCTV system. The recording equipment shall be of a digital hard drive or cloud based system and shall be kept in a secure environment under the control of the premises licence holder or other nominated named person. Any password protection code to enable access to the recording system shall always be available at the premises to enable access to recordings for viewing or downloading images.
  - (b) Signage advising customers that CCTV is in use shall be positioned in prominent positions.



(c) The Premises Licence holder shall ensure that licensing activities are only carried out at the premises at times when the CCTV system is fully operational.

(d) The Premises Licence holder or nominated representative are required to contact both Thames Valley Police [licensing@thamesvalley.police.uk](mailto:licensing@thamesvalley.police.uk) and the Licensing Team at Reading Borough Council at [licensing@reading.gov.uk](mailto:licensing@reading.gov.uk) within 24 hours of when they become aware that the CCTV system is not functioning correctly, outlining the reason if known and when it is likely to be repaired and confirmation once the CCTV system is repaired.

6. All staff to be trained to record any incident which has an impact on any of the four licensing objectives, or instances when authorised officers from Reading Borough or Thames Valley Police have attended the premises. If the record is in written form, then it should be documented in a log marked incident book. It must be completed within 24 hours of the incident and will record the following:
  - a) all crimes relating to the premises
  - b) all ejections of persons
  - c) any complaints received concerning any of the 4 licensing objectives
  - d) any incidents of disorder
  - e) any faults in the CCTV system
  - f) any visit by a relevant authority or emergency service.

The book/register shall be made available for inspection to an authorised officer of Reading Borough Council or Thames Valley Police upon request.

### **Public safety**

7. A closure and dispersal policy, for controlling the closing of the premises and the departure of customers at the conclusion of the licensed activities shall be put in place and shall be actively operated. Staff shall be available to ensure that customers disperse quietly from the premises and the area immediately outside the premises.

### **The prevention of public nuisance**

8. Clearly legible and suitable notices shall be displayed at all exits requesting customers to respect the needs of local residents and businesses to leave the premises and area quietly.
9. The Premise Licence holder shall ensure that no noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to undue disturbance to local residents and businesses. This includes noise from any amplified music or speech played at the premises.
10. The playing of live, recorded music or background music in any outside areas of the premises shall not be permitted.

## Protection of Children from Harm

11. All staff shall undergo training upon induction before they are allowed to sell alcohol. This shall include, but not be limited to:

- The premises age verification policy
- The Four Licensing objectives
- Dealing with refusal of sales
- Proxy purchasing
- Recognising valid identity documents
- Identifying attempts by intoxicated persons to purchase alcohol
- Conflict management
- How to identify and safeguard vulnerable persons who attend and leave the premises
- Offences committed under the Licensing Act
- Conditions of the Premises Licence

a) Refresher training shall be provided every 6 (six) months

b) Signed induction and refresher training records are to be kept for a minimum of 2 (Two) years of the date of training and made available for inspection by a Police Officer or authorised officer of Reading Borough Council upon request.

12. All staff shall be trained to record refusals of sales of alcohol in a refusals book or electronic register, If the record is in written form then it should be documented in a day diary or log book and marked refusals. The book/register shall contain:

- Details of the time and date the refusal was made
- The identity of the staff member refusing the sale.
- Details of the alcohol the person attempted to purchase.

a) This book/register shall be available for inspection to an authorised officer of Reading Borough Council or Thames Valley Police. A weekly review of the refusals book/register shall also be carried out and signed off by the Designated Premises Supervisor or their nominated representative.

13. The Premises shall at all times operate a Challenge 25 age verification policy to prevent any customers who attempt to purchase alcohol and who appear to the staff member to be under the age of 25 years from making such a purchase without having first provided identification. Only a valid driver's licence showing a photograph of the person, a valid passport, National Identity Card, military ID or proof of age card showing the 'Pass' hologram (or any other nationally accredited scheme), are to be accepted as identification.

14. Posters advertising the premises' Challenge 25 policy shall be displayed in prominent positions on the premises.

15. The Premises Licence holder shall display a copy of their written age verification policy on checking proof of age in a prominent position on the premises.
16. A current written authorisation list shall be kept in a dedicated Licensing file on the premises confirming the details of all current staff that have been authorised to sell alcohol by a Personal Licence Holder. The authorisation list shall include, the name of the staff member authorised, the name and personal licence details of the person authorising them to sell alcohol. This list shall also contain the date and signature of the staff member authorised and countersigned by the authorising Personal Licence holder.

### **Other initiatives**

17. The Premises Licence holder shall actively participate in initiatives set up by Thames Valley Police and Reading Borough Council to tackle the prevention of crime and disorder. For example, but not limited to Anti - Social Behaviour, drinks spiking, drunkenness, illegal drugs or anything similar.

### **Home Delivery Service**

18. Customer orders for home delivery, when alcohol is ordered, a Challenge 25 age verification policy will be used at the delivery address. If a customer is unable to produce identification confirming they are of legal age to purchase alcohol or they do not complete the age verification process during the online sale process, then the sale shall be refused and that refusal be logged in the refusal book.
19. Customer orders containing Alcohol shall only be delivered to a bona fide residential or commercial address. Deliveries shall not be made to any other places. The premises licence holder or nominated representative shall check the validity of such address before carrying out any delivery. Any order for a non bona fide address shall be refused and the reason for refusal recorded in the refusals book. Alcohol must not be delivered to an address other than as per the order.
20. The Premise Licence holder or nominated representative shall ensure delivery records are kept at the premises and in the delivery vehicle. Delivery records must be kept at the premises and be carried by the rider/driver:
  - the quantity, description and price of alcohol, and
  - the name and address of the person to whom it is being delivered.
21. It shall be a term of any contract or agreement, between the Premises Licence holder and any third-party delivery company, that the delivery company shall require ID verification when orders containing age restricted items are delivered. A Challenge 25 age verification policy must be

operated. Orders must not be left with anyone under the age of 18 years and must be returned to the premises and the reason for refusal recorded in the refusals book.

22. A warning notice shall be displayed on the digital platform/website on which an order is placed, informing customers that it is a criminal offence for a person under 18 to purchase or attempt to purchase alcohol and notifying customers that the rider/driver will carry out age verification on delivery in line with company policy.
23. Delivery bikes, or any other vehicles used for the delivery of orders, shall be used, stored, or parked in a way that does not cause undue disturbance to neighbouring residents or businesses.

## Appendix RS-3

**From:** ben grey  
**Sent:** 14 October 2023 16:34  
**To:** Licensing <[Licensing@reading.gov.uk](mailto:Licensing@reading.gov.uk)>  
**Subject:** RE: The Tasty Place alcohol licence.

To whom it may concern,

I am strongly opposing Mr Simi Sandhu in obtaining a licence to sell alcohol at The Tasty Place on Park Lane Tilehurst Reading Berks .

As a home owner on Park Lane , I feel there is no need for this to happen , as there is already a shop next door that sells alcohol during the hours he has applied for a licence.

I feel this will lead to teenagers buying alcohol at all hours and affecting disturbance in the area. Not only that severely affecting a respectable trade that the shop owner next door has worked hard to achieve over the years.

Please do not allow this owner of the chip shop obtain a licence to sell alcohol and threaten my neighbourhood and the livelihood of the shop owner in the same row of shops !! I look forward to some kind of response to my grave concerns

Regards,

Benjamin Grey.

## Appendix RS-4

**From:** sarah ward  
**Sent:** 14 October 2023 17:06  
**To:** Licensing <[Licensing@reading.gov.uk](mailto:Licensing@reading.gov.uk)>  
**Subject:** as Fwd cp - : The Tasty Place , Park Lane Tilehurst Reading Berks

To whom it may concern

Opposing the alcohol licence that The tasty Place on Park lane are applying for

Regards

Sarah Ward

---

**From:** sarah ward  
**Sent:** Friday, October 13, 2023 6:22 pm  
**To:** [licensing@gov.uk](mailto:licensing@gov.uk) <[licensing@gov.uk](mailto:licensing@gov.uk)>  
**Subject:** The Tasty Place , Park Lane Tilehurst Reading Berks

To whom it may concern

I am strongly opposing Mr Similar Sandhu in obtaining a licence to sell alcohol at The Tasty Place on Park Lane Tilehurst Reading Berks .

As a home owner on Park Lane , I feel there is no need for this to happen , as there is already a shop next door that sells alcohol during the hours he has applied for a licence . I feel this will lead to teenagers buying alcohol at all hours and affecting disturbance in the area.

Not only that severely affecting a respectable trade that the shop owner next door has worked hard to achieve over the years

Please please do not allow this owner of the chip shop obtain a licence to sell alcohol and threaten my neighbourhood and the livelihood of the shop owner in the same row of shops !!

I look forward to some kind of response to my grave concerns

Regards

Sarah Ward

**From:** David Wigginton  
**Sent:** 20 October 2023 16:26  
**To:** Smalley, Robert <[Robert.Smalley@reading.gov.uk](mailto:Robert.Smalley@reading.gov.uk)>  
**Subject:** Re: The Tasty Plaice, Tilehurst.

Dear Sir or Madam,

I understand that The Tasty Plaice Fish and Chip Shop in Park Lane, Tilehurst, Reading, has applied for a licence to sell Alcohol. I find this absolutely outrageous especially when they have the Water Tower Public House next door to them on one side and a Off licence 2 doors away on the other side.

How would the Tasty Plaice feel if the Off licence started selling Fish and Chips from there premises or the Pub done fish and chips as a takeaway i know i would rather go into a pub and wait for my fish & chips than stand outside in the cold and traffic.

I also think that it would encourage youths in particular to stand around eating and drinking, leaving there litter around and causing anti social behaviour to the area. It would also cause more problems parking especially as you have to reverse back and around the corner to get out what happens if there is a accident as a result of this.

I think that this is totally wrong, a conflict of interest and trust you to do the right thing and refuse it.

Regards

Dave

**From:** emmbeedee  
**Sent:** 20 October 2023 16:31  
**To:** Smalley, Robert <[Robert.Smalley@reading.gov.uk](mailto:Robert.Smalley@reading.gov.uk)>  
**Subject:** Re: The Tasty Plaice

Since when do chip shops sell alcohol!

The Tasty Plaice takeaway chip shop should NOT be allowed to sell alcohol!

There is a pub and off licence right next to them so not only will this affect their trade but also cause more disruption to the area with littering, noise and possible anti social behaviour.

Hopefully this won't happen, it's wrong!

Regards

Mark



# Appendix RS-7

**From:** Robert Kempton  
**Sent:** 21 October 2023 16:42  
**To:** Licensing [Licensing@reading.gov.uk](mailto:Licensing@reading.gov.uk)  
**Subject:** License Tasty plaice

To Reading Borough Council - Licensing Team

A premises licence application has been submitted for The Tasty Plaice, 158 Park Lane, Reading RG31 4DU for the Retail Sale of Alcohol (Off Sales)

11:30 - 22:00 everyday.

We undersigned object to this proposal on the following grounds:

- 1. The Park Lane area has a high rate of street drinkers, this will only add and make matters worse for everyone including the police, environment and licensing.
- 2. Another premises selling alcohol off sales may attract customers who may cause trouble and increase the issues surrounding the Park Lane area in general.
- 3. With the increasing anti-social behaviour this will only add to the problems.
- 4. With several premises already offering alcohol off sales, the area is saturated and does not another one to add to the existing issues.

Regards

Rob Kempton

**From:** Coffee and Cream  
**Sent:** 22 October 2023 20:52  
**To:** Licensing <[Licensing@reading.gov.uk](mailto:Licensing@reading.gov.uk)>  
**Subject:** Petition against "The Tasty Plaice"

To Reading Borough Council - Licensing Team

A premises licence application has been submitted for The Tasty Plaice, 158 Park Lane, Reading RG31 4DU for the Retail Sale of Alcohol (Off Sales).

The Park Lane area has a high rate of street drinkers, this will only add and make matters worse for everyone including the police, environment and licensing. Another premises selling alcohol off sales may attract customers who may cause trouble and increase the issues surrounding the Park Lane area in general. With the increasing anti-social behaviour this will only add to the problems. With several premises already offering alcohol off sales, the area is saturated and does not another one to add to the existing issues.

We are a coffee shop on the same parade and I absolutely stand with our neighbour Park Lane Off licence to appeal against the alcohol licence. It will cause alot of problems on top of what have been mentioned. And I don't think I ever have seen a fish & chip shop to sell alcohol init, I mean so many kids go there and wait with there families while food gets ready for them. Tasty Plaice have never thought of anyone else apart from there own which makes them very selfish. We have lots of proof to show regarding there selfishness. I have other neighbours who will also say the same words and they also think there shouldn't be any other alcohol place in our area also. So I request you to not grant them the licence.

Another think is that the notice they've put up is mot visible and according to law it should've been put on nice and clear on the window so customers to see. I and other locals only got to find out few days ago whereas the licence was applied 2 weeks ago just because it wasn't put it for customers to see infact it's just shows again how cleverly they are trying to play with the rules.

Harveen Khaneja



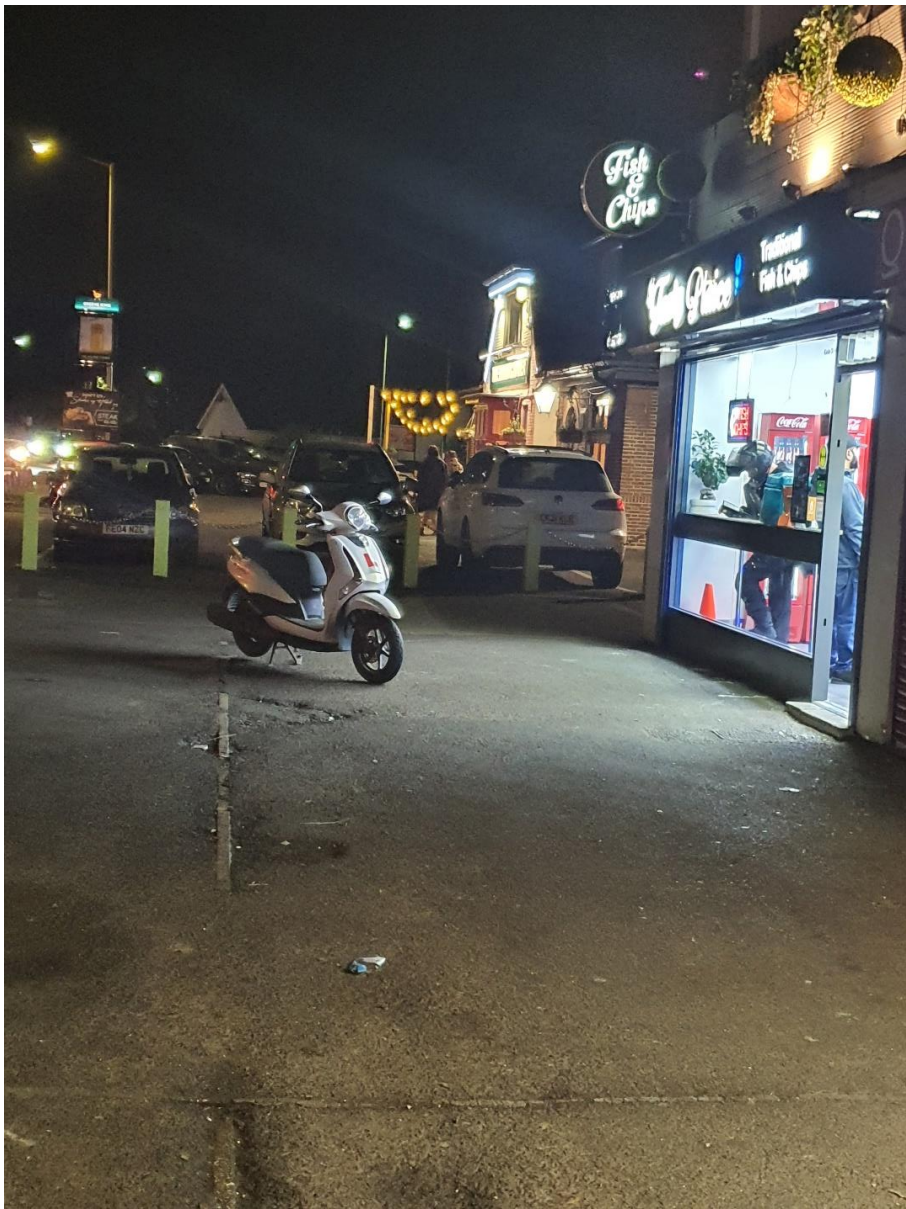
## Appendix RS-9

**From:** Charanjit Singh  
**Sent:** 22 October 2023 22:24  
**To:** Licensing [Licensing@reading.gov.uk](mailto:Licensing@reading.gov.uk)  
**Subject:** - Petition against alcohol licence

I wish to object to the licence application of "The Tasty Plaice". My principal objection is that our area already has far too many places selling alcohol between the hours that they have applied, this will cause more disturbance in the street and increase alcohol consumption in our area. Tilehurst has a high rate of street drinkers and by granting them this licence this will only make matters worse for everyone including the police, environment and licensing. It will attract new customers who may cause trouble and increase the issues surrounding the Park Lane area in general. With the increasing anti-social behaviour this will only add to the problems.

We are 154 Park Lane off licence store and have worked very hard in the past 7 years to build our store and be where we are today. Granting them this licence will affect our business a lot and we cannot afford to let this happen. I've attached a document in which customers have also objected against this application. All our regular customers who buy from us and Tasty Plaice say there's no need to do such thing and find it very cheap. They are a very busy fish & chip shop and have always been causing us problems for example their delivery drivers blocking the drive way, customer queuing outside our store and many more which can be proven. We have always stayed quiet just to have a good neighbourhood but this time it's gone over the top. I feel like this is being done just on personal grudges and will cause a lot of problems. I request you to please look into this properly and take the right decision. I'm sure they won't feel good if I applied to sell fish and chips in our place which I will do if this happens as I can't just sit down and let anybody come and kick my bread and butter.

Regards  
Charanjit Singh







Reading Borough Council – Licensing Team

A premises licence application has been submitted for The Tasty Plaice, 158 Park Lane, Reading RG31 4DU for the Retail Sale of Alcohol (Off Sales)

11:30 – 22:00 everyday.

We undersigned object to this proposal on the following grounds:

1. The Park Lane area has a high rate of street drinkers, this will only add and make matters worse for everyone including the police, environment and licensing.
2. Another premises selling alcohol off sales may attract customers who may cause trouble and increase the issues surrounding the Park Lane area in general.
3. With the increasing anti-social behaviour this will only add to the problems.
4. With several premises already offering alcohol off sales, the area is saturated and does not need another one to add to the existing issues.

Name	Address	Contact info
Lauren	██████ PARK LANE	████████████████████
Daniel	██████ Park Lane RG31 4DU	████████████████████
Stalin vijay	██████ parklane	████████████████████
James Collins	██████ sycamore close	████████████████████
alex	██████ ALOR DRIVE	████████████████████
kevin	██████ PARK LANE	████████████████████
Rob Hudson	██████ Lower Elmstone dr	████████████████████
Ben Mathias	██████ Wintonham Way	████████████████████
Ryan Hockson	██████ Hugh Forder	████████████████████
Alicia Henry	██████ Parklane	████████████████████
April Slatyer	Park Lane	████████████████████
Chelsea Langham	Pierces Hill	████████████████████

